



CEDAR VALLEY
CATHOLIC SCHOOLS

Board of Education Minutes

Tuesday, March 10, 2020 - 5:30 p.m.

Blessed Maria Assunta Pallotta Art Room – Door #25

Elected/Appointed Board Members

Father Scott Bullock	Pastoral Rep - Saint Edward	Present
Jeff Fitzpatrick	Elect - Queen of Peace	Present
Jenny Hemesath	Elect - Blessed Sacrament	Present
Father Tony Kruse	Appointed Rep - Blessed Sacrament	Absent
Bill Rhomberg	Elect - Saint Patrick	Present
Al Schott	Elect - Saint Edward	Present
Mark Sinnwell	Elect - Sacred Heart	Present
	At Large -	Absent
	At Large -	Absent

In Attendance:

Staff

Aaron Becker	Director of Elementary Programs	Present
Tanya Cutsforth	Operations & Human Resource Director	Present
Aaron Ferrie	K-12 Instructional Specialist	Present
Tom Novotney	Chief Administrator	Present
Nick Satterlee	Blessed Maria Assunta Pallotta Principal	Present
Jo Schwarz	Curriculum, Assessment, & Instruction Director	Present
Sarah Smith	Advancement Director	Absent
Jim Thielen	Finance Committee Chair	Absent
Daniel Thole	Director of Secondary Programs	Present
Deb Thurman	Business Manager	Present
Taylor Hotek	Activity Coordinator	Present
Josh Van Besien	Business Manager	Present
	Waterloo Parish Faith Formation Representative	Absent

Guest:

Judy Bullis, Katie Ruden, Joel Dalrymple, Tammy Wheeler

Call to Order:

Mark called the meeting to order at 5:37 pm.

Prayer:

Jenny Hemesath

Introduction of guests/Correspondence to Address the Board: Tom N/Mark

Cedar Valley Catholic Schools

3231 West Ninth Street | Waterloo, IA 50702
319.232.1422 | www.cvatholic.org

Blessed Sacrament Early Childhood Center

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Adjustments to the agenda/Approve the agenda: Tom N/Mark

Add International Travel to the end of the agenda,
Motion to approve the adjusted agenda.
(Father Scott Bullock, Jenny Hemesath) Motion carried.

Consent agenda:

- February 06, 2020 Board minutes
- Consideration of Monthly Financials
- Consideration of Personnel: hires, reassignments, resignations, & terminations

A motion to approve the consent agenda.
(Al Schott, Jeff Fitzpatrick) Motion Carried.

Old business – Action Items:

1. 2020-2021 Academic Calendar Changes - Tanya Cutsforth

A motion to approve the 2020-2021 Academic Calendar.
(Jenny Hemesath, Jeff Fitzpatrick) Motion Carried.

New business – Action Items:

1. Summer Child Care & Fall Early Childcare & Before/After School Rates – Carley Epling

A motion to approve fees and rates as follows:
Summer Program K-5th at \$130 a week/full time.

Early Childhood Program

Nursery	2 weeks -15 month	\$185/50% to hold spot
Caterpillars	15 months - 2 years	\$185
Butterflies	2 years - 2 ½ years	\$170
Ladybugs	2 ½ years - 3 years	\$160
Fireflies	3 years - 4 years	\$150
CVCS Preschool 3		\$100 includes Friday, No school day

Before & After School Program

CVCS Preschool 4 By hours & schedules & No school days
School age (K-5th grade) By hours attending/no schedules except no school days
(Jeff Fitzpatrick, Jenny Hemesath) Motion Carried.

2. Columbus DECA Out of State Field Trip Request - Daniel Thole, Tammy Wheeler

A motion to approve DECA out of state trip for Nationals on April 28th to May 3rd, 2020.

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(Father Scott Bullock, Jeff Fitzpatrick) Motion Carried.

3. Columbus Wrestling Mat Proxy Request - Tom Novotney, Taylor Hotek

A motion to approve the Columbus Catholic High School Wrestling competition mat proxy not to exceed \$7,730.

(Jeff Fitzpatrick, Jenny Hemesath) Motion Carried.

4. Columbus Biology Out of State Field Trip Request - Daniel Thole

A motion to approve the Columbus Catholic High School out of state Biology trip to Platteville, Wisconsin to the cadaver lab.

(Father Scott Bullock, Jeff Fitzpatrick) Motion Carried.

5. Columbus CAPS 28E Agreement – Daniel Thole

A motion to approve the Columbus Catholic High School CAPS 28E agreement for the 2020-2021 school year not to exceed \$7,000 for one semester.

(Al Schott, Bill Rhomberg) Motion Carried.

6. Title 1 Handbook & Title 1 Program Plan - Jo Schwarz & Aaron Ferrie

Once approved the handbooks and plans are good for 5 years.

A motion to approve the Title 1 Handbook & Title 1 Program Plans for Cedar Valley Catholic Schools.

(Jenny Hemesath, Jeff Fitzpatrick) Motion Carried.

7. CVCS Rental Fee for Athletic Facilities - Tom Novotney

A motion to approve CVCS Rental Fees for Athletic Facilities as follows effective July 1, 2020:

Indoor Facility Usage

- \$20 per practice/event, one space, 2 hours or less
 - Sailor Nation teams receive two, two hour practices in one space, complimentary per week, as available.
- \$100 per competition/event, one space, 2 hours or less
- \$150 for a half day tournament in 1 gym/event, one space, 2-4 hours
- \$250 for a half day tournament in 2 gyms/event, two spaces, in two buildings, 2-4 hours
- \$300 for a full day tournament in 1 gym/event, one space, over 4 hours
- \$500 for a full day tournament in 2 gyms/event, two spaces, in two buildings, over 4 hours

Outdoor Facility Usage

- \$100 per competition/event, 2 hours or less
- \$150 for a half day tournament/event, 2-4 hours
- \$300 for a full day tournament/event, 2-4 hours)
- \$45 per hour of field lights

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○ Contingent on the condition of lights

- Additional cost for field paint (if applicable) Archdiocesan or Waterloo Catholic Church groups fees would be 50% off. 2 free practices a week to Sailor Nation teams. Will be charged for additional practices per week.

All spaces are to be reserved through the Columbus Catholic Athletic Office.

(Father Scott Bullock, Bill Rhomberg) Motion Carried.

8. 2020-2021 Food Service Meals & Milk Prices - Deb Thurman

A motion to approve food service prices for 2020-2021. \$.15 increase on breakfast and lunch meals across the board and increase of \$.10 increase for extra milk.

(Jenny Hemesath, Al Schott) Motion Carried.

9. 2020-2021 Preschool Rates - Tom Novotney

A motion to approve the Preschool rates for 2020-2021; Preschool 3 program \$1,880 and the Preschool 4 at \$2,630.

(Father Scott Bullock, Bill Rhomberg) Motion Carried.

10. 2020-2021 Final Budget - Jim Thielen, Deb Thurman

Enrollment of students was reduced by 25 students instead of the original 20. Busing was left alone due to unknowns with busing. Van leasing will be up in January 2021, so the cost to purchase was built into the budget. Discussion on changes from the last draft.

International Travel/AP Euro Trip

Tom provided information to the board about possible issues that may arise with the planned AP Euro Trip. Discussion was held by the board about whether the trip should proceed unless the Center for Disease Control, Iowa Department of Public Health, Iowa Department of Education, State Department, and/or the World Health Organization come forth with a recommendation or no travel order issued specifically ordered for K-12 school travel international. The board modified the proposed motion.

A motion that if the State Department or Center for Disease Control issues a travel recommendation or order on international travel to France and Belgium prior to the AP Euro trip, the trip will be cancelled.

(Mark Sinnwell, Al Schott)

In-service:

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- Catholic Education document review #9 & 10 - All

Executive Session:

A motion to move into executive session at 6:47 pm.
(Jenny Hemesath, Jeff Fitzpatrick) Motion carried.

A motion to move out of executive session at 7:44 pm
(Jenny Hemesath, Bill Rhomberg) Motion carried.

A motion to approve the 2020-2021 budget.
(Father Scott Bullock, Al Schott) Motion Carried.

A motion to adjourn the meeting at 7:45 pm.
(Father Scott Bullock, Jeff Fitzpatrick) Motion carried.

Next meeting:

Thursday, April 02, 2020 - 5:30 PM

Blessed Maria Assunta Pallotta Middle School Art Room – Door #25

Prayer – Father Scott Bullock

Executive Board meeting – Wednesday, March 25, 2020, 11:00 AM

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