



CEDAR VALLEY
CATHOLIC SCHOOLS

Board of Education Minutes

February 06, 2020 – 5:30 p.m.

Blessed Maria Assunta Pallotta Art Room – Door #25

Elected/Appointed Board Members

Father Scott Bullock	Pastoral Rep - Saint Edward	Present
Jeff Fitzpatrick	Elect - Queen of Peace	Present
Jenny Hemesath	Elect - Blessed Sacrament	Present
Father Tony Kruse	Appointed Rep - Blessed Sacrament	Present
Bill Rhomberg	Elect - Saint Patrick	Present
Al Schott	Elect - Saint Edward	Present
Mark Sinnwell	Elect - Sacred Heart	Present
Josh Van Besien	At Large - Saint Edward	Present
	At Large -	Absent

In Attendance:

	Staff	
Aaron Becker	Director of Elementary Programs	Present
Tanya Cutsforth	Operations & Human Resource Director	Present
Aaron Ferrie	K-12 Instructional Specialist	Present
Tom Novotney	Chief Administrator	Present
Nick Satterlee	Blessed Maria Assunta Pallotta Principal	Present
Jo Schwarz	Curriculum, Assessment, & Instruction Director	Absent
Sarah Smith	Advancement Director	Present
Jim Thielen	Finance Committee Chair	Present
Daniel Thole	Director of Secondary Programs	Present
Deb Thurman	Business Manager	Present
Taylor Hotek	Activity Coordinator	Present
	Waterloo Parish Faith Formation Representative	Absent

Guest:

Judy Bullis, Michelle Ruden

Call to Order:

Mark called the meeting to order at 5:30 pm.

Prayer:

Josh Van Besien

Introduction of guests/Correspondence to Address the Board: Tom N/Mark S

Adjustments to the agenda/Approve the agenda: Tom N/Mark

Cedar Valley Catholic Schools

3231 West Ninth Street | Waterloo, IA 50702
319.232.1422 | www.cvatholic.org

Blessed Sacrament Early Childhood Center

St. Edward Elementary School

Blessed Maria Assunta Pallotta Middle School

Columbus Catholic High School



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Remove from New Business:

5. 2020-2021 Academic Calendar - Tom Novotney, Move to March agenda

Add to New Business:

6. Proxy Request for a line of credit with the Archdiocese of Dubuque

Executive session at the end of the meeting.

A motion to approve the adjusted board agenda.

(Jenny Hemesath, Father Scott Bullock) Motion Carried.

Consent agenda:

- January 02, 2020 Board minutes
- Consideration of Monthly Financials
- Consideration of Personnel: hires, reassignments, resignations, & terminations

A motion to approve the updated consent agenda.

(Jeff Fitzpatrick, Father Tony Kruse) Motion Carried.

Information:

1. St. Edward Eagles Update - Aaron Becker

Aaron updated the board on the mascot reveal at St Edward at the end of January and the transition with the staff and students. Two students were able to work with Brittany Weber on the design of the new Eagle logo. Various areas of the building will be updated with the Eagle logo over the next few weeks. Many areas of leadership teams/groups have been working together to help with the transition during the school year.

2. Four Great Things - Tom Novotney

Faith: Living & growing our belief in God.

Knowledge: Using God's Gift to explore and achieve high academic standards.

Discipline: Daily actions reflect God's virtue.

Service: Sharing God's gifts for the benefit of others.

3. 20-21 Registration Process Changes - Sarah Smith

Sarah updated the board on the new registration process and changes for the 20-21 school year. This year, all current families will be "re-enrolled" for the next school year. Families will not have to fill out paperwork until late July/August and will no longer have to make a tuition deposit. Current families received an email about the process during Catholic Schools Week. All new families and/or students will be given new student application packets for enrollment.

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All schools have packets on hand. A small group of CVCS staff will work with parents to fill out STO in March prior to the deadline on April 15. St Patrick students will be visited on Ash Wednesday with information and packets for enrollment.

Old business – Action Items:

1. CHS Baseball Fence Proxy Request - Sarah Smith

Three anonymous donations have been secured for the baseball fence to be installed in the spring.

A motion to approve the Columbus Catholic High School Baseball Fence proxy request not to exceed \$37,750.00.

(Josh Van Besien, Jenny Hemesath) Motion Carried.

New business – Action Items:

1. Permission to Fundraise for Wrestling Mat - Sarah Smith

Sarah worked with Taylor to get estimates on a cost on a new competition mat for the program due to the condition of the current mat. The quote is for \$7,730.00 a new competition mat. This mat will only be used for competition since the team has a new practice mat. The wrestling team will help fundraise for half the cost along with an anonymous donor for the other half. Current numbers of program participation have grown in the past couple of years. The team has doubled the wins from last year as well.

A motion to approve the Advancement Office to move forward with fundraising for a new wrestling mat for Columbus Catholic High School.

(Jeff Fitzpatrick, Father Scott Bullock) Motion carried.

2. CHS/BMAP Campus Marquee Proxy Request - Sarah Smith

The current marquee is no longer working properly. To fix what is there with no guarantee would be around \$18,000.00. There is a donor who would cover the cost of a new marquee already. The new marquee would be the latest technology with a video screen. The marquee would be placed by the current marquee. This would take place as soon as possible.

A motion to approve the Columbus/Blessed Maria Assunta Pallotta Campus Marquee proxy not to exceed \$30,680.00.

(Father Scott Bullock, Bill Rhomberg) Motion carried.

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3. Portrait of a Graduate - Tom Novotney

Tom explained the Portrait of a Graduate finalized version. The four pillars are represented. The document will be part of the Strategic planning going on currently.

A motion to approve the Portrait of a Graduate.

(Jeff Fitzpatrick, Jenny Hemesath) Motion carried.

4. Athletic/Activity Fee Increase Proposal - Tom Novotney

Current fee schedule is One sport 35 plus 25 more for two, 95 then cap 95, 120 family cap
Taylor did research on other schools and our fees are on track if still not lower.

A motion to approve the new Athletic/Activity Fee increase for the 2020-2021 school year as followings:

\$45 per athletic/activity, including robotics and drama (large, musical, play)

\$125 individual cap

\$250 family cap

Free/reduced lunch status

(Al Schott, Bill Rhomberg) Motion carried.

5. NACL Conference Change 21-22 School Year – Tom Novotney

Tom gave an update on the reason with the changes for the conference.

A motion to approve the NACL Conference change request from Oelwein Community School starting in the 2021-2022 school year.

(Jeff Fitzpatrick, Josh Van Besien) Motion carried.

6. Proxy Request for a line of credit with the Archdiocese of Dubuque

A motion to approve a proxy request to the Archdiocese of Dubuque for a line of credit up to \$500,000.00 for this fiscal year.

(Father Scott Bullock, Jenny Hemesath) Motion carried.

In-service:

- Catholic Education document review #8 - review #9 at the March meeting

Executive Session:

A motion to move into executive session at 6:40 pm.

(Father Tony Kruse, Bill Rhomberg) Motion carried.

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A motion to move out of executive session at 7:18 pm
(Jeff Fitzpatrick, Jenny Hemesath) Motion carried.

A motion to approve the Early Retirements.
Father Tony Kruse, Al Schott) Motion carried.

A motion to adjourn the meeting at 7:20 pm.
(Josh Van Besien, Bill Rhomberg) Motion carried.

Next meeting:

Tuesday, March 10, 2020 - 5:30 PM

Blessed Maria Assunta Pallotta Middle School Art Room – Door #25

Prayer – Jenny Hemesath

Executive Board meeting – February 17th, 2020, 5:30 PM

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