



**CEDAR VALLEY**  
CATHOLIC SCHOOLS

**Board of Education Minutes**

**July 2nd, 2020 – 5:30 p.m.**

**Blessed Maria Assunta Pallotta Art Room – Door #25**

Elected/Appointed Board Members

Father Scott Bullock	Pastoral Rep - Saint Edward	Present
Jeff Fitzpatrick	Elect - Queen of Peace	Present
Brian Holthaus	At Large – Blessed Sacrament	Present
Father Tony Kruse	Appointed Rep - Blessed Sacrament	Present
Bill Rhomberg	Elect - Saint Patrick	Present
Jake Schaefer	At Large - Saint Edward	Present
Al Schott	Elect - Saint Edward	Absent
Mark Sinnwell	Elect - Sacred Heart	Present
Greg Stammeyer	Elect - Blessed Sacrament	Present

In Attendance:

Staff

Aaron Becker	Director of Elementary Programs	Absent
Tanya Cutsforth	Operations & Human Resource Director	Present
Aaron Ferrie	BMAP Principal	Present
Tony Harrington	CHS School Administrator Manager	Present
Taylor Hotek	Activity Coordinator	Present
Tom Novotney	Chief Administrator/Interim CHS Principal	Present
Jo Schwarz	Curriculum, Assessment, & Instruction Director	Absent
Sarah Smith	Advancement Director	Present
Jim Thielen	Finance Committee Chair	Present
Josh Van Besien	Business Manager	Present
	Waterloo Parish Faith Formation Representative	Absent

Guest:

Michelle Ruden, Judy Bullis

**Call to Order:** Mark Sinnwell called the board meeting to order at 5:30 pm

**Prayer:** Tom Novotney

**Introduction of guests/Correspondence to Address the Board:** Tom N/Mark S

**Adjustments to the agenda/Approve the agenda:** Tom N/Mark

Add to Information

2. Commitment to Social Change
3. Columbus Catholic High School name

A motion to approve the adjustments to the agenda.

**Cedar Valley Catholic Schools**

3231 West Ninth Street | Waterloo, IA 50702  
319.232.1422 | www.cvatholic.org

Blessed Sacrament Early Childhood Center

St. Edward Elementary School

Blessed Maria Assunta Pallotta Middle School

Columbus Catholic High School



**CEDAR VALLEY**  
CATHOLIC SCHOOLS

(Jake Schaefer, Jeff Fitzpatrick) Motion carried.

**New business – Action Items:**

1. Corporate Meeting/Form 5/Board Elections - Tanya Cutsforth/Mark Sinnwell

A motion to approve:

President-Mark Sinnwell

(Father Tony Kruse, Jake Schaefer) Motion carried.

Vice President- Jake Schaefer

(Mark Sinnwell, Father Tony Kruse) Motion carried.

Secretary- Jeff Fitzpatrick by vote of 5-4 over Bill Rhomberg.

(By Votes)

**Consent agenda:**

- June 4th, 2020 Board minutes
- Consideration of Monthly Financials
- Consideration of Personnel: hires, reassignments, resignations, & terminations

A motion to approve the consent agenda.

(Father Scott Bullock, Jake Schaefer) Motion carried.

**Information:**

1. Return to Learn Plan - Tom Novotney

Tom updated the board on the plan that was submitted to the Iowa Department of Education. The plans will be communicated to staff and parents the week of July 6th along with the community.

2. Commitment to Social Change

Tom and Sarah gave the board an update of a statement that CVCS will post on social change per our website. Emails to parents, stakeholders and parish. Board members will review and bring back feedback to Sarah and Tom by Monday, July 6th.

3. Columbus Catholic High School name

Tom and Sarah gave the board information about the naming of Columbus Catholic High School. Information was given to the board to review for further discussion at an upcoming board meeting.

**Old business – Action Items:**

**New business – Action Items:**

- 2 2020-2021 Academic School Calendar Adjustments - Tanya Cutsforth

A motion to approve the updated 2020-2021 Academic School calendar.

(Father Tony Kruse, Bill Rhomberg) Motion carried.

---

**Cedar Valley Catholic Schools**

3231 West Ninth Street | Waterloo, IA 50702  
319.232.1422 | [www.cvcatholic.org](http://www.cvcatholic.org)

Blessed Sacrament Early Childhood Center

St. Edward Elementary School

Blessed Maria Assunta Pallotta Middle School

Columbus Catholic High School

Mission: To Provide an exceptional Catholic education to every student, built on the foundation of faith, discipline, knowledge and service.



**CEDAR VALLEY**  
CATHOLIC SCHOOLS

3. CVCS and Activity Handbooks – Tom Novotney/Administrator Team

The CVCS Employee, CVCS High School and CVCS Coach handbooks will be presented at the August meeting.

A motion to approve the CVCS Overall Handbook, CVCS PreK-Elementary Handbook, CVCS Middle School Handbook, CVCS Activity Handbook, and Columbus Course Guide for the 2020-2021 school year.

(Jake Schaefer, Greg Stammeyer) Motion carried.

4. Subsidy Relief for Parishes – JimThielen/Josh Van Besien

Josh and Jim brought to the board a finance recommendation to help the parishes with a subsidy reduction for the month of July due to the PPP Loan received at CVCS. Around \$57,000.00.

A motion to approve a one time 35% subsidy reduction in the month of July, 2020 for the supporting parishes of Cedar Valley Catholic Schools.

(Jeff Fitzpatrick, Jake Schaefer) Motion carried.

**In-service:**

- Retreat held prior to meeting.

**Additional Documents/Reports:**

- Booster Club financials
- Faith Formation report
- Advancement Office report
- Building and Grounds update
- Chief Administrator report
- Board Announcements

Men's Golf Stag has been moved to August 13th.

- Good News from Principals and Activity Coordinator

A motion to adjourn was made at 6:53 pm.

(Father Tony Kruse, Father Scott Bullock) Motion carried.

**Next meeting:**

Thursday, August 06, 2020 - 5:30 PM

**Blessed Maria Assunta Pallotta Middle School Art Room – Door #25**

Prayer – Mark Sinnwell

Executive Board meeting – July 20th, 2020

---

**Cedar Valley Catholic Schools**

3231 West Ninth Street | Waterloo, IA 50702  
319.232.1422 | [www.cvcatholic.org](http://www.cvcatholic.org)

Blessed Sacrament Early Childhood Center

St. Edward Elementary School

Blessed Maria Assunta Pallotta Middle School

Columbus Catholic High School