



CEDAR VALLEY  
CATHOLIC SCHOOLS

## Board of Education Minutes

**April 2nd, 2020 – 5:30 p.m.**

**Columbus Catholic High School, Chief Administrator Office – Door #22**

**\*Due to no internet at Blessed Maria Assunta Pallotta Middle School**

### Elected/Appointed Board Members

Father Scott Bullock	Pastoral Rep - Saint Edward	Present/Attend
Jeff Fitzpatrick	Elect - Queen of Peace	Present/Zoom
Jenny Hemesath	Elect - Blessed Sacrament	Present/Zoom
Father Tony Kruse	Appointed Rep - Blessed Sacrament	Present/Zoom
Bill Rhomberg	Elect - Saint Patrick	Present/Zoom
Al Schott	Elect - Saint Edward	Absent/
Mark Sinnwell	Elect - Sacred Heart	Present/Zoom
	At Large - Not filled	Absent
	At Large - Not filled	Absent

### In Attendance:

Aaron Becker	Director of Elementary Programs	Present/Zoom
Tanya Cutsforth	Operations & Human Resource Director	Present/Attend
Aaron Ferrie	K-12 Instructional Specialist	Present/Zoom
Tom Novotney	Chief Administrator	Present/Attend
Nick Satterlee	Blessed Maria Assunta Pallotta Principal	Present/Zoom
Jo Schwarz	Curriculum, Assessment, & Instruction Director	Present/Zoom
Sarah Smith	Advancement Director	Present/Attend
Jim Thielen	Finance Committee Chair	Present/Zoom
Daniel Thole	Director of Secondary Programs	Present/Zoom
Deb Thurman	Business Manager	Present/Zoom
Taylor Hotek	Activity Coordinator	Absent
Josh Van Besien	Business Manager	Present/Attend
	Waterloo Parish Faith Formation Representative	Absent

### Guest:

### Call to Order:

Mark called the meeting to order at 5:33 pm.

### Prayer:

Tom Novotney

**Due to the current COVID-19 restrictions of no group gatherings of 10 or more, guest speakers were escorted to and from the meeting one at a time to limit the group gathering.**

**Cedar Valley Catholic Schools**

3231 West Ninth Street | Waterloo, IA 50702  
319.232.1422 | [www.cvcatholic.org](http://www.cvcatholic.org)

Blessed Sacrament Early Childhood Center

St. Edward Elementary School

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**The meeting is being taped through the St Edward Parish You Tube.**

**Introduction of guests/Correspondence to Address the Board:** Tom N/Mark

Stacey Christensen-St Patrick parent, Kelly Christensen-St Patrick parent, Olivia Fain-St Edward student, Reagan Lindsay-St Edward parent, Rachel Lindsay-St Edward student, Lisa Boyer-St Edward parent, Stephanie Boyer-St Edward student

**Executive Session:**

A motion to move into Executive Session at 6:06

(Jeff Fitzpatrick, Jenny Hemesath) Motion carried.

A motion to move out of Executive Session at 6:54

(Jenny Hemesath, Jeff Fitzpatrick) Motion carried.

The board thanks the students and parents who have contributed by speaking and sending letters to the board.

**Consent agenda:**

- March 10, 2020 Board minutes
- Consideration of Monthly Financials : No financial report
- Consideration of Personnel: hires, reassignments, resignations, & terminations

A motion to approve the consent agenda, along with accepting the additional resignation. (Jeff Fitzpatrick, Father Scott Bullock) Motion Carried.

**Information:**

1. COVID-19 Update & Impacts - Tom Novotney

Tom gave an update on the current situations. As of today schools will be closed through April 30th with the guidance from the state. Further clarification will be sent to the board once we have more details. The current curbside meals has increased to over 300 meals. We are also helping to deliver backpacks with meals through the Northeast Iowa Food Bank for students.

2. Required Online Learning Outline/Plan - Tom Novotney

The Iowa Department of Education guidance has been changing over the few weeks. There are now three directions that the IDOE is asking schools to look at.

- Offer nothing
- Voluntary learning
- Required Learning

We are currently offering learning opportunities. Current staff is working with online opportunities. There are many areas of technology burdens that some of our families have which

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would make it hard for required learning. Principals updated the board on the past, current and future possible plans for learning.

**Old business – Action Items:**

**New business – Action Items:**

1. CVCS Pandemic/Epidemic Plan - Tom Novotney  
A motion to approve CVCS Pandemic/Epidemic Plan.  
(Father Scott Bullock, Jenny Hemesath) Motion carried.

2. Unemployment - Tom Novotney, Tanya Cutsforth  
A motion to approve reducing or eliminating hours of non-contracted employees during the COVID-19 pandemic and school shutdown to allow employees to apply for unemployment assistance beginning April 06, 2020. CVCS will pay 100% of health insurance premiums for affected non-contracted employees during this time.  
(Father Scott Bullock, Bill Rhomberg) Motion carried.

3. Consideration of New Contract Language 2020-2021 - Tom Novotney, Tanya Cutsforth  
A motion to approve the “Force Majeure” wording to contracts.  
(Father Scott Bullock, Father Tony Kruse) Motion carried.

4. Consideration of Issuance of 2020-2021 Contracts - Tanya Cutsforth  
A motion to approve administrator and teacher contracts at an FTE of 69.7 for the 2020-2021 school year.  
(Jenny Hemesath, Bill Rhomberg) Motion carried.

**In-service:**

- Catholic Education document review #11 & 12 - Will be discussed at the May7th meeting.

The Ultimate Auction will be moved to a virtual event. Further details will be sent out after Holy Week

A motion to end the meeting at 7:29 pm.  
(Father Scott Bullock, Bill Rhomberg) Motion carried.

**Next meeting:**

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Thursday, May 7th, 2020 - 5:30 PM

**Blessed Maria Assunta Pallotta Middle School Art Room – Door #25**

Prayer – Mark Sinnwell

Executive Board meeting – April 20th, 2020 - 5:30 pm

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Mission: To Provide an exceptional Catholic education to every student, built on the foundation of faith, discipline, knowledge and service.