



CEDAR VALLEY
CATHOLIC SCHOOLS

Board of Education Minutes

June 4th, 2020 – 5:30 p.m.

Virtual Link: <https://youtu.be/2DRm0Z55dmc>

Elected/Appointed Board Members

Father Scott Bullock	Pastoral Rep - Saint Edward	Present
Jeff Fitzpatrick	Elect - Queen of Peace	Present
Jenny Hemesath	Elect - Blessed Sacrament	Present
Father Tony Kruse	Appointed Rep - Blessed Sacrament	Present
Bill Rhomberg	Elect - Saint Patrick	Present/Zoom
Al Schott	Elect - Saint Edward	Absent/Zoom
Mark Sinnwell	Elect - Sacred Heart	Present
Jake Schaefer	At Large - Saint Edward	Absent
Brian Holthaus	At Large – Blessed Sacrament	Present/Zoom

In Attendance:

	Staff	
Aaron Becker	Director of Elementary Programs	Present/Zoom
Tanya Cutsforth	Operations & Human Resource Director	Present
Aaron Ferrie	K-12 Instructional Specialist	Present
Tom Novotney	Chief Administrator	Present
Nick Satterlee	Blessed Maria Assunta Pallotta Principal	Present/Zoom
Jo Schwarz	Curriculum, Assessment, & Instruction Dir	Absent
Sarah Smith	Advancement Director	Present
Jim Thielen	Finance Committee Chair	Present
Daniel Thole	Director of Secondary Programs	Present/Zoom
Deb Thurman	Business Manager	Present/Zoom
Taylor Hotek	Activity Coordinator	Present
Josh Van Besien	Business Manager	Present
Annie Zeets	Waterloo Parish Faith Formation Rep	Absent

Guest:

Judy Bullis, Michelle Ruden, Carley Epling

Call to Order: Mark Sinnwell at 5:39 p.m. due to a storm.

Prayer: Father Tony Kruse

Cedar Valley Catholic Schools

3231 West Ninth Street | Waterloo, IA 50702
319.232.1422 | www.cvcatholic.org

Blessed Sacrament Early Childhood Center

St. Edward Elementary School

Blessed Maria Assunta Pallotta Middle School

Columbus Catholic High School

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Introduction of guests/Correspondence to Address the Board:

Adjustments to the agenda/Approve the agenda: Tom N/Mark

Consent agenda:

- May 7, 2020 Board minutes
- Consideration of Personnel: hires, reassignments, resignations, & terminations

(Jenny Hemesath, Father Scott Bullock) Motion carried.

New business – Action Items:

1. 2020-2021 Childcare & Parent Handbook - Carley Epling, Tanya Cutsforth

Carley answered any questions and updated the board on numbers currently in the childcare.

A motion to approve the 2020-2021 Childcare & Parent Handbook with the adjustment of removing the \$50.00 hold fee for the nursery.

(Jeff Fitzpatrick, Father Tony Kruse) Motion carried.

Information:

1. 2020-2021 AP Euro Dates – Daniel Thole, Gary Schienders

Gary presented the possible dates for an AP Euro trip for the 2020-2021 school year. Monday, March 22nd through Friday, April 2nd which is Good Friday. This is all tentative on the COVID-19 restrictions that may still be in effect.

A motion to approve Gary moving forward with the tentative dates for the 2020-2021 AP Euro Trip pending COVID-19 restrictions.

Jeff Fitzpatrick, Jenny Hemesath. Motion carried.

2. Administrator Arch Goals - Tom Novotney

Tom gave the board a quick update and review of the administrator goals and how they ended for the year.

3. Return to Learn and Reopening – Tom Novotney *Schools to remain closed

Tom gave an update on the current status of the Return to Learn plan for the school. The plan is currently at 38 pages long. Several meetings each week are being held to help schools put the plan in place. The administrative team along with additional staff are helping fill in questions.

Old business – Action Items:

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New business – Action Items:

2. 2020-2021 Emergency Operations Plan - Tom Novotney

Tom gave a brief update of the Emergency Operations Plan. Each year the plans must be updated and approved by boards. Pandemic and Epidemic plan was added this year. “Intruder”: ask why they are there. Not let them out of your site. Are they all ready in the building? What are the next steps if they are in the building? How do you let others know they are in the building? Tom and Tanya will look into this section.

A motion to approve the 2020-2021 Emergency Operations Plan with adjustments to the “Intruder” section.

(Father Scott Bullock, Bill Rhomberg) Motion carried.

3. National SAM Project Contract - Tom Novotney

Tom updated the board on the current SAM structure this coming year. Tony Harrington has accepted the position and will work with Tom as the Interim Columbus Catholic High School Principal. Tony gave the board a brief overview of his family and education.

A motion to approve the 2020-2021 SAM’s contract at the expense of \$9,990.00.

(Jenny Hemesath, Jeff Fitzpatrick) Motion carried.

Executive Session:

A motion to go into the Executive Session at 6:39 pm.

(Jeff Fitzpatrick, Father Scott Bullock) Motion carried.

A motion to go out of Executive Sessions at 6:47 pm.

(Jenny Hemesath, Father Scott Bullock) Motion carried.

In-service:

- Declaration on Christian Education – point #11 & 12 **ALL**

A motion to adjourn the meeting at 6:51 pm.

(Jenny Hemesath, Father Tony Kruse) Motion carried.

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