



CEDAR VALLEY
CATHOLIC SCHOOLS

Board of Education Minutes

January 02, 2020 – 5:30 p.m.

Blessed Maria Assunta Pallotta Art Room – Door #25

Elected/Appointed Board Members

Father Scott Bullock	Pastoral Rep - Saint Edward	Absent
Jeff Fitzpatrick	Elect - Queen of Peace	Absent
Jenny Hemesath	Elect - Blessed Sacrament	Present
Father Tony Kruse	Appointed Rep - Blessed Sacrament	Present
Bill Rhomberg	Elect - Saint Patrick	Present
Al Schott	Elect - Saint Edward	Present
Mark Sinnwell	Elect - Sacred Heart	Present
Josh VanBesien	At Large - Saint Edward	Present
	At Large –	Absent

In Attendance:

Staff

Aaron Becker	Director of Elementary Programs	Present
Tanya Cutsforth	Operations & Human Resource Director	Present
Aaron Ferrie	K-12 Instructional Specialist	Present
Tom Novotney	Chief Administrator	Present
Nick Satterlee	Blessed Maria Assunta Pallotta Principal	Present
Jo Schwarz	Curriculum, Assessment, & Instruction Director	Absent
Sarah Smith	Advancement Director	Present
Jim Thielen	Finance Committee Chair	Present
Daniel Thole	Director of Secondary Programs	Present
Deb Thurman	Business Manager	Present
Taylor Hotek	Activity Coordinator	Absent
	Waterloo Parish Faith Formation Representative	Absent
Maddie Morehouse	Marketing and Special Events	Present

Guest:

Michelle Ruden

Call To Order:

Mark Sinnwell called the meeting to order at 5:30 p.m.

Prayer:

Prayer was led by Tom Novotney.

Adjustments to the agenda/Approve the agenda

Cedar Valley Catholic Schools

3231 West Ninth Street | Waterloo, IA 50702
319.232.1422 | www.cvcatholic.org

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- Add Early Graduation Request to the beginning of New Business
(Josh VanBesian, Jenny Hemesath) Motion carried.

Introduction of Guests-Correspondence, & Request to Address the Board

Consent agenda:

A motion to approve the consent agenda.
(Josh VanBesian, Bill Rhomberg) Motion Carried.

Information:

1. 2020-2021 Budget Considerations - Jim Thielen/Deb Thurman

Finance recommendations and comments:

- Parish subsidies down \$103,000.00 in revenue
- Third Party Busing changes will impact the budget
- Staffing adjustments - reductions around 5.3 FTE, 1 early retirement
- Additional cost in the scenarios, Arch loan, CHS Gym entrance repairs
- STO finished at only 75%, CVCS could be done around \$200,000 from the STO funds
- Staff raises are being drafted at 2%
- Looking at a 7% increase at CHS (\$380 increase), 11% at Elementary (\$400 increase) and Middle School (\$400); CVCS is still below the schools that best compare to systems similar to our system

2. Service Update - Aaron Ferrie

Aaron gave a brief update on the past services opportunities this current school year. Opportunities are held both outside and inside of school time.

3. Catholic Schools Week - Sarah Smith/Principals

- The weeks will follow the daily themes from
- Saturday and Sunday students will be at masses at each parish
- K-PreK Open House on Sunday
- A big social media push on “Why We are Invested in Catholic Schools”
- Kindness Challenge for students to give back to the community in service. Projects for both students and families.
- National Give Day on Tuesday we will kick off a tuition assistance program to help offset the short fall in STO funds.
- Looking to bring some legislators back to the Early Childhood Center for a tour of the new nursery and a lunch and learn at Blessed Maria.
- Staff Celebration will be held at Blessed Sacrament on Friday starting at 3:30.

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Old business – Action Items:

New business – Action Items:

1. Early Graduation Request - Daniel Thole

A motion to approve the special request for Early Graduation for Laura Young at the end of the 1st semester of this school year, 2019-2020.

(Jenny Hemesath, Bill Rhomberg) Motion carried.

2. 2020-2021 Tuition Recommendations - Jim Thielen/Deb Thurman

Finance did start the talks with a 4% increase but due to so many variables. Most years it has been around 5% increase.

A motion to approve a tuition increase of 11% at the elementary, 11% at middle school and 7% at high school for the 2020-2021 school year.

(Josh VanBesian, Jenny Hemesath) Motion carried.

3. Archdiocese Reduction in Force 2020-2021 - Tanya Cutsforth

A motion per Archdiocesan Policy #4111.22, the Cedar Valley Catholic School Board of Education requested the administration to conduct a review of staffing needs for the 2020-2021 school year. If necessary, as per policy, staff reduction recommendations must be made not later than the regular March board meeting.

(Father Tony Kruse, Bill Rhomberg) Motion carried.

In-service: Catholic Education Document Review #7

Catholic Education review at the next board meeting will be on #8.

Additional Documents/Reports:

March board meeting is moved to Tuesday, March 10th.

Karoline Win has submitted her resignation from the board. If the board has any ideas, please let Tom know.

Adjournment:

A motion to adjourn the meeting was made at 6:33 pm.

(Josh VanBesian, Jenny Hemesath) Motion carried.

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Next meeting:

Thursday, February 06, 2020 - 5:30 PM

Blessed Maria Assunta Pallotta Middle School Art Room – Door #25

Prayer – Josh VanBesien

Executive Board meeting – January 20, 2020 5:30 p.m.

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