



CEDAR VALLEY
CATHOLIC SCHOOLS

Responsible Use Policy
Kindergarten-Grade 5

The RUP explains to us how we are expected to use our computers/devices. If we use our devices properly they will be ready to serve us when we need them. Your principal, teachers, and the technology staff (the people that fix your computers) need the help of every student to keep the devices working. The technology staff is working hard on new projects that you will see in the classroom in the months and years to come. When the devices are damaged or abused, it takes money and time away from new projects.

We know that from time to time devices can stop working on their own. Our technology teachers will repair the devices as quickly as possible. Your part is to know and follow the rules and quickly report any damaged devices to your teacher.

- Take care of the computers and devices by never hitting, breaking, writing on them, or putting anything in any of the ports or drives. (places where we plug power cords into the devices, flash drives, or SD cards)
- Our devices/computers keep track of everything we do. There are no secrets from the devices/computer. It knows exactly what you and I typed, when we typed it, and at what devices/computer we were using. The devices/computer look at everything you see before you see it. Sometimes, our filter will decide it is not something we should have in our classrooms and it will stop it.
- Report anything you see on your computer that makes you feel uncomfortable to your teacher
- Our devices/computers are to be used only for educational uses.
- We have tried to make the Internet safe for students. You are expected to follow your teacher's directions at all times. Searching for just anything (surfing) without your teacher's guidance is not permitted.
- Sharing your personal information is dangerous and exposes you to individuals outside our school community. Do not share your name, age, address, or telephone number by device or computer without your teacher telling you to do so.
- When you use the Internet to communicate with other people, you are representing your class, school, and family. Be polite and respectful in your responses during school and home use. Parents are encouraged to monitor student email account.

Breaking the rules of the RUP will get you in trouble and you may have app restrictions applied or lose the privilege to use the device or computers. Students will be using Google Accounts and other educational web 2.0 associated sites issued by the CVCS. It is the account that the student will utilize through his/her duration in the Cedar Valley Catholic School System. This account will be monitored by the CVCS staff at school and parents are strongly encouraged to monitor student's use at home. Students will be writing their username and password in their assignment notebook. Please sign below stating you agree to follow this policy.

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Parent Name: _____ Parent Signature: _____ Date: _____